



***VISITING TEAM  
INFORMATION GUIDE  
2014-2015***

**Trinity Western University**  
7600 Glover Rd. Langley, B.C. V2Y 1Y1 \* Ph: (604) 513-2020 / Fax: (604) 513-206

## TABLE OF CONTENTS

Table of Contents.....	2
Spartan Athletics Contact List.....	3
Host Hotel.....	4
-address	
-contact information	
-rates	
Vehicle Rental.....	4
-address	
-contact information	
Directions from Airport.....	4
-Abbotsford Airport	
-Vancouver International	
General Information.....	5
-Field Location	
-Parking	
-Game Times	
-Ticket Prices	
-Media Information	
Facilities.....	5
-Change-rooms	
-Towel Service	
-Therapy	
-Food Services	
Medical Services Memo.....	7
Spartan Sport Therapy / Emergency Care Phone List.....	8
Game / Match Protocol.....	9



## SPARTAN ATHLETICS CONTACT LIST

### EMERGENCY NUMBERS

**Ambulance / Fire / Police**

**911**

Director of Athletics	Murray Hall <a href="mailto:hall@twu.ca">hall@twu.ca</a>	(604) 513-2055
Asst. Director of Athletics Operations	Julie Ratzlaff <a href="mailto:jratzlaf@twu.ca">jratzlaf@twu.ca</a>	(604) 513-2116 c (604) 613-5525
Asst. Director of Athletics Administration	Carol Hofer <a href="mailto:hofer@twu.ca">hofer@twu.ca</a>	(604) 888-7511 x 3775
Sports Information Director	Scott Stewart <a href="mailto:ssstew@twu.ca">ssstew@twu.ca</a>	(604) 513-2123 c (604) 764-1533
Assistant SID	Mark Janzen <a href="mailto:Mark.Janzen@twu.ca">Mark.Janzen@twu.ca</a>	(604) 888-7511 x 3722
Athletic Event Manager	Andrea Downey <a href="mailto:Andrea.Downey@twu.ca">Andrea.Downey@twu.ca</a>	(604) 888-7511 x 2125
Head Athletic Therapist	Natalie Ghobrial <a href="mailto:Natalie.ghobrial@twu.ca">Natalie.ghobrial@twu.ca</a>	(604) 513-2127
Assistant Therapist	Philippe Saucier <a href="mailto:Philippe.Saucier@twu.ca">Philippe.Saucier@twu.ca</a>	(604) 513-2127
Facility Manager	Jared Ginter <a href="mailto:Jared.ginter@twu.ca">Jared.ginter@twu.ca</a>	(604) 455-8860
Women's Volleyball Head Coach	Ryan Hofer <a href="mailto:ryan.hofer@twu.ca">ryan.hofer@twu.ca</a>	(604) 513-2117
Men's Volleyball Head Coach	Ben Josephson <a href="mailto:ben.josephson@twu.ca">ben.josephson@twu.ca</a>	(604) 513-2118
Women's Basketball Head Coach	Cheryl Jean-Paul <a href="mailto:cheryl.jean-paul@twu.ca">cheryl.jean-paul@twu.ca</a>	(604) 513-2131
Men's Basketball Head Coach	Scott Allen <a href="mailto:scott.allen@twu.ca">scott.allen@twu.ca</a>	(604) 513-2124



## HOST HOTEL

**Hotel:** The Sandman Hotel  
**Address:** 8855-202<sup>nd</sup> Street, Langley, B.C V1M 2N9  
**Phone:** 604-888-7263 or 1-800-726-3626  
**F-ax:** 604-888-7271  
**Web:** [www.sandmanhotels.com](http://www.sandmanhotels.com)

**For Team Bookings:** Sean Harris  
**Email:** [sharris@sandman.ca](mailto:sharris@sandman.ca)  
**PH:** 604-455-2355

**Details:** See attachment

## VEHICLE RENTAL

To book your vehicle rentals, please use the following contact information:

### Canadian Car and Truck

Contact Details  
Jeff Peters  
Office (604) 882-2277  
Cell (604) 868-3747  
Email [jeff@canadiancarandtruck.com](mailto:jeff@canadiancarandtruck.com)

Rental TWU Code: "TWU & CIS Athletics"

Account Name: Trinity Western University

CD#: XVC4275

## DIRECTIONS FROM AIRPORT

For directions from the Abbotsford and Vancouver International Airports go to:  
[www.twu.ca/directions](http://www.twu.ca/directions)



## GENERAL INFORMATION

- Facility:** Langley Events Centre  
7888 – 200<sup>th</sup> St. Langley, BC
- Capacity:** Gymnasium = 2000  
Arena = 5500
- Parking:** Parking is free in designated parking lots  
Bus parking at back of building in East parking lot bus stalls
- Ticket Prices:** \$12.00 Adults  
\$7.00 Senior, Alumni, Staff / Faculty, / Youth (13 – 18),  
Non-TWU Students  
\$2.00 Child (7 – 12), TWU Students  
FREE 6 & under  
\$35.00 Family Pack  
\$40.00 Team / Group Deal
- Game Times:** Friday: Women 6:00pm Men 8:00pm  
Saturday: Women 5:00pm Men 7:00pm
- \*see schedule for occasional exceptions

## FACILITIES AND SERVICES

- Dressing Rooms:** Visitor dressing rooms are located down the hallway adjacent to the gymnasium. Please look for your team name / logo on the door. Key is available at gym administration desk in main gym foyer.
- Practice Times:** On most weekends, practices will take place between 10 am and 2 pm on the game court (centre gym). You will receive an email confirmation the week of the game.
- \*If you haven't received any information prior to your arrival, please contact Jared Ginter at (604) 455-8860 or [jared.ginter@twu.ca](mailto:jared.ginter@twu.ca) to confirm your practice times as times can change due to facility availability.*
- Practice Balls:** Balls are available for practice times and pre-game warm-up.

- Game Balls:** W & M Volleyball – Mikasa MVA 200  
W Basketball – Wilson B0511X, size 6  
M Basketball – Wilson Evolution (B0510X)
- Game Statistics:** The “Statcrew” program will be used for all basketball and volleyball game statistics.
- Towel Service:** Towels will be provided in dressing rooms for visiting teams after each game.
- Bench Area:** Water and towels will be available at each bench.
- Therapy Centre:** Please contact our Head Therapist for specifics regarding therapy. Taping tables and ice machine available. **See Medical Services Memo below for more details and contact info.**
- Telephones:** Please contact the Gym Facility Attendant should you need to use a phone.
- Food Services:** A concession will be open throughout all Spartan league events in the foyer of the gym or on the concourse for hockey games.
- Media Information:** All media questions or concerns should be directed to Scott Stewart, Sports Information Director (604) 513-2123 or [ssstew@twu.ca](mailto:ssstew@twu.ca)  
Visiting teams will be informed prior to game time if there will be any media coverage at the game.
- Video Information:** Standard league video requirements will be met for league games

## MEDICAL SERVICES

**TO:** All visiting Teams  
**FROM:** Natalie Ghobrial, CAT(C), Head Therapist, Department of Athletics  
**DATE:** July 2014  
**RE:** 2014/2015 CIS Athletic Therapy/Medical Services

---

Dear Colleague:

I would like to extend a welcome to all who will be visiting the Trinity Western University campus this season. It is our pleasure to host you and your teams, and make our Therapy Centre available to you.

**Location:**

The Spartan Athletic Therapy Centre is located on the 2nd floor of the Langley Events Center. You are welcome to use the Therapy Room for any pre-game preparation.

**Pre-Event Preparation:**

If your team does not travel with therapy staff, arrangements can be made for one of our students to work with the team. Please make arrangements at least **5 days prior** to the team's arrival. The fee for student coverage is \$100/game.

***Please provide your own supplies***, otherwise applicable charges for items used will be billed to the team. All applicable invoicing to your university is completed through the Department of Athletics at Trinity Western University.

**Quebec and Out Of Country Athletes:**

Please ensure that any athlete on your teams from Quebec or outside Canada have adequate insurance coverage for their trip to BC. Most hospitals will expect payment up front from these individuals.

**Onsite Coverage:**

If you would like to have an athlete treated in the Spartan Sport Therapy Centre, please contact the Head Therapist in advance to arrange an appointment.

**A Trinity Western University student therapist will be present at all home games. Our Emergency Action Plan will be discussed with the visiting representative prior to game time. The visiting team will be responsible for any emergency and non-emergency transportation.**

Ice, splints, towels, water bottles and crutches are available as needed. Please contact the Events Manager, on-site student therapist or the head therapist if any of these items are required.

The attached sheet summarizes some important phone numbers. Please ensure that all medical information, including health card numbers, travels with your team.

Please do not hesitate to contact me if you have any further questions or concerns. I wish you well in the season ahead.

Yours through Sport,

Natalie Ghobrial, CAT©  
Head Therapist, Spartan Athletics



## SPARTAN SPORT THERAPY / EMERGENCY CARE PHONE LIST

<b>Emergency Medical Services</b>	<b>911</b>
<b>Head Therapist</b> Natalie Ghobrial	Clinic: (604) 513-2127 Fax: (604) 513-2046 <a href="mailto:natalie.ghobrial@twu.ca">natalie.ghobrial@twu.ca</a>
<b>Assistant Therapist</b> Philippe Saucier	Clinic: (604) 513-2127 Fax: (604) 513-2046 <a href="mailto:philippe.saucier@twu.ca">philippe.saucier@twu.ca</a>
<b>TWU Health Services</b> M-F 9:15am-12pm, 1pm-4:15pm	(604) 513-2024
<b>TWU Security</b>	(604) 513-2099
<b>Langley Memorial Hospital</b> 22051 Fraser Hwy. Langley	(604) 534-4121
<b>Glover Medical Clinic Inc.</b> 101-5796 Glover Rd. Langley M-F 8am-5pm; S-S 9am-5pm	(604) 530-3233
<b>Grove Medical Centre Inc.</b> 401-21183 88 <sup>th</sup> Ave. Walnut Grove M-F 9am-9pm; S-S 9am-5pm	(604) 882-1250
<b>Director of Athletics</b> Murray Hall	(604) 513-2055 <a href="mailto:hall@twu.ca">hall@twu.ca</a>
<b>Asst. Dir. Of Athletics Operations</b> Julie Ratzlaff	(604) 513-2116 <a href="mailto:Jratzlaf@twu.ca">Jratzlaf@twu.ca</a>
<b>Athletic Event Manager</b> Andrea Downey	(604) 888-7511 (ext. 2125) Andrea.downey@twu.ca
<b>Asst. Dir. Of Athletics Administration</b> Carol Hofer	(604) 888-7511 x 3775 <a href="mailto:hofer@twu.ca">hofer@twu.ca</a>

**FROM TWU CAMPUS PHONES YOU MUST DIAL "9" FOR AN OUTSIDE LINE**





## GAME / MATCH PROTOCOL

- The playing surface will be set up and available for practice one hour prior to the start time of the first game / match.
- All games / matches will be announced.
- Welcome will be followed by the singing of the National Anthem(s) (**we request that teams line up along the sideline at their bench for anthem(s)**)
- Team **starting lineups will be announced AFTER the anthem(s)**, starting with the visiting team. Please have your starting lineup to the score table 10 minutes before scheduled game time so we can get the information to the production crew for the digital display board. We will be showing visiting team headshots as players are introduced.
- Promotional / Technical Time Outs:  
**BBall** - We will be using the **time between quarters for promotions**. We will also have **half-time entertainment**.  
**VBall** – We will use the **five (5) minute promotional time between games 2 & 3 as well as all technical time outs**.  
Draws and give-aways will occur throughout the event. Coaches should instruct players to remain off the court until these activities are complete unless otherwise informed by event staff or officials.  
**Event staff will ensure promotional activities will not interfere with game play or warm-up.**
- During **basketball** games we will have 5 minutes (minimum) for athletes to shoot after the half-time entertainment
- All event staff will be dressed in uniform clothing for easy identification.

*We look forward to having you as our guests!  
Should you have questions or concerns please call  
Julie Ratzlaff at (604) 513-2116.*

