

Job Description - Foreign Teacher

Established in 2003, The Vision Education Center began teaching English to children as an afterschool program at one school site. It grew to 3000 students at seven school sites, including one full day kindergarten, at various locations in Shanghai. Beginning in 2009, Vision Education Center began their Character Building course believing that moral and character education is more important than ability. In 2013, we will start two new programs continuing our focus on character building but adding critical thinking and creative thinking, taught through different content areas such as English and History.

The first program, The Overseas High School Preparation Course, is geared to prepare junior high level students who may choose to apply and attend high school in an English speaking country. The second program, The 3 C's, representing Character, Critical Thinking, and Creative Thinking, will focus on developing these characteristics for primary level students. Both of these programs will be taught in English.

Speakers of English with an excellent command of both oral and written English as well as conversant with the English culture are wanted for both of the programs mentioned above.

Responsibilities:

1. 40 hours/ 5 day work week which includes:
 - a. Teaching 8 hours per week of coursework for The Overseas High School Preparation Program
 - b. The work week for this course will include teaching on Saturday and Sunday
 - c. Curriculum developed by CCHS (an American non-profit corporation), abbreviated as 'Course A'
 - d. Teaching 4 hours of coursework for the primary school students in The 3C's Program
 - e. The work week for this course will begin after the students' regular school hours on week days.

- f. Coursework will include English listening, speaking, reading and writing
- g. Coursework developed by Vision, abbreviated as 'Course B'
- h. 28 office hours per week which will include the following job duties:
 - i. Preparation for teaching the classes, grading assessments and student work, availability for student/parent tutoring and conferencing as needed and appropriate, and participating in different activities for program promotion, team building, etc.

Qualifications

1. English speakers with an excellent command of oral and written English and conversant with English culture.
2. A Bachelor's degree with an emphasis in Education or a teaching credential preferred.
3. 2 years of teaching experience in literature or history preferred.
4. Contract renewable.

Contact Information

If interested, contact with Nancy Zhang by the following means:

Email: nancy.zhang@vision-edu.cn

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- **Pay structure and payment**

	Teaching hour pay	Office hour pay	Weekly pay	Monthly pay
In RMB	200	50	3500	14770
In US\$	32	8	560	2363

- **Benefits**

	Living Stipend Monthly	End Contract Bonus 2 years	Air Fare Yearly	Insurance yearly
In RMB	3000	10000	6000	3000
In US\$	480	1600	960	480

Note: The end contract bonus will be paid at the end of 2nd year. When the teacher signs 4 years contract, the bonus will be paid at the end of 2nd year and 4th year.

- **Visa Application:** the school will provide the working permit and working visa. The application process may take up to 1.5 months depending on how long it takes to provide the appropriate documents, information, and receive the visa approval.